



**PFA Meeting Minutes  
Friday 19<sup>th</sup> January 2024**

*Present: Clare Sampson, Emma Da Vita, Mark Salmon, Fiona Salmon, Lorna Richards, Eleanor Lamb, Ann Adamson*

**1. Finance Update**

**Income**

- This year, so far, the PFA have raised enough funds to purchase 13 iPads
- The Christmas Fayre was a success with: £621.00 raised on the raffle; the class stalls increased their total raised by £200.00; the Christmas Cards raised £218.00; Santa’s grotto raised £200.00. Overall the Christmas Fayre raised £2000.00. This was match funded, to increase the total to £2,500
- Donations following the nativity performances raised £92.00
- The Christmas paper chains raised £175.00

**Spending**

Donations have been made to:

- Maintain the external play equipment £260.00
- Reading Scheme Books for upper Key Stage 2 £945.00
- Mary Poppins tribute act for World Book Day £195.00
- Furniture for the shared learning areas in school (requested by the School Council) £1,775.34

**Summary of Actions**

1.	To update the iPad display board in the school foyer	Clare Sampson
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**2. Forest School Area**

- It was suggested that the school try to apply for Orchard Funding for the Forest School Area
- It was suggested that, as the weather warms up, it might be worth asking for parent volunteers to come and help set up a Forest Schools area
- It was suggested that volunteers from Old Hall would be able to advise on the best location to plant trees
- Local corporate funding might be possible

**Summary of Actions**

1.	To apply for Orchard Funding	Clare Sampson
2.	To ask volunteers from Old Hall to come and advise on the best planting location of trees	Eleanor Lamb
3.	Parent helpers to be approached	Clare Sampson

**3. School Disco**

- Planned for Thursday 15<sup>th</sup> February
- Richard, the local DJ, had said that he would be able to provide music for the event at a cost of £50.00
- Timings  
KS1: 17:00 – 17:45  
KS2: 18:00 – 18:45
- The cost would be a £3.00 donation – this would include entrance, squash, crisps, fruit and popcorn
- Children will be able to get their nails painted and also glitter tattoos at the event
- Posters will be made and displayed around the school site
- The event will be promoted in the school newsletter
- Payments to be made via the School Gateway and then transferred to the PFA



#### Summary of Actions

1.	School disco to be promoted in the school newsletter	Clare Sampson
2.	Posters to be made and displayed in the windows around the school	Emma
3.	Letter to be written to promote the event with details of how to pay	Clare Sampson
4.	Popcorn to be made and bagged up	Lorna
5.	Plea for volunteers for tattoos and nail painting on letter	Clare Sampson

#### 4. Wacky Wardrobe Day

- Children are able to make their school uniform 'wacky' for the day
- They can pay £1 for each wacky item they introduce to their school uniform including: nail polish, trainers, wacky hair, a temporary tattoo, brightly coloured socks or tights, wear a hat in class
- Parents can choose to pay £1.00 - £5.00 depending on the number of wacky items added to the uniform on the day

#### Summary of Actions

1.	Wacky Wardrobe to be promoted in the school newsletter	Clare Sampson
2.	Posters to be made and displayed in the windows around the school	Lorna
3.	Letter to be written to promote the event with details of how to pay	Clare Sampson

#### 5. Any other business

- PFA to send an Easy fundraising reminder via the PFA newsletter
- PFA to approach individuals about taking over as treasurer as Mark sadly departs the PFA at the end of the school year
- Summer Fayre date Friday 5<sup>th</sup> July 2024