

## **Librarians' Meeting Minutes**

Date: Tuesday 12th November 2025

Time: 13:00 – 13:30

Place: Mrs Sampson's Office

Present: Amy, Grace, Eliza, Lillie, Wren

### **1. Book Club**

- This week the Book Club is about fairies and wizards
- Amy will run a small Lego activity to design a fairy or wizard house
- The team looked at colouring pages for fairies and wizards, and Mrs Sampson printed the ones they liked ready for the club
- The team have found a teddy dressed as a wizard and a wand to take along. They will ask classmates if they have any dolls, teddies or other items with a fairy or wizard theme they can borrow for the club
- Grace will collect some sticks to make wands using PVA glue, pom poms and ribbons
- The team have gathered a bunch of books about wizards and fairies to display at the club
- Eliza needs new plain white stickers and will ask Mrs Thomas for them. Mrs Thomas said if Eliza designs the stickers, she can photocopy them so there are always enough.

### **2. Library Monitor Duty**

Library monitor duties are going well. The team have been speaking with Mrs Hutchings about their jobs, and everything is working smoothly.

### **3. Library Folder**

Lillie brought in a folder from home. She has put the library rota, bookmarks and club theme ideas into it. Mrs Sampson thanked Lillie and gave her some jelly wallets to keep things tidy and ready for Friday Library Clubs.

### **Actions**

- Amy – Run Lego fairy or wizard house activity and get the Lego box from Mrs Tuttlebee
- Grace – Collect sticks for wand making.
- Eliza – Ask Mrs Thomas for stickers and design them.
- All – Ask classmates for fairy or wizard themed toys to borrow.
- Lillie – Organise folder with jelly wallets.
- All – Help with Book Club