

Librarians' Meeting Minutes

Date: 26th November 2025

Time: 15:00 – 15:20

Place: Mrs Sampson's Office

Present: Amy, Grace, Eliza, Lillie, Wren

1. Book Club

- This week's theme is Under the Sea
- The team will get lolly sticks and ask children to decorate fish to make fish puppets
- The team will make a pretend underwater scene for the puppets to swim in
- The team has collected lots of fish and sea-themed books
- Grace and Wren will visit Early Years on Friday to ask if they can borrow the plastic fish at lunchtime
- The team have lots of fish colouring sheets, but they need photocopying. Amy will ask Mrs Thomas to copy 25 different ones
- Mrs Sampson will bring in blue ribbon to look like water for the puppets
- Everyone will check at home for bubble wrap to make pretend bubbles

2. Reading Buddies

- Reading Buddies is going well
- The team have notice that the children are saying hello to the library monitors at lunchtime and are friendly with their reading buddies
- The children's reading is still improving
- Mrs Sampson has ordered new reading stickers for the team

3. Reading Awards

- Only one award will be given out on Fridays
- Names will be put in a pot and one will be picked at random to make it fair
- One librarian will present the award each week, and the team will take turns

Actions

- Mrs Sampson to purchase lolly sticks for the team, bring in blue ribbon and buy stickers
- Grace – make a pretend underwater scene on A3 paper
- Grace and Wren – visit Early Years to ask to borrow the plastic fish at lunchtime on Friday
- Amy – to ask Mrs Thomas to photocopy 25 different fish colouring sheets
- All – to check at home for bubble wrap
- All – to put names in a pot for the Friday reading award and pick one at random

Next Meeting: Wednesday 3rd December at 15:00