



Annual report of Governance 2018-19

Governors hold an important public office, and in the interests of transparency, their identity and arrangements for governance should be known to the school and the wider community.

Governing body role and remit

The governing body is the school's accountable body. It sets the strategic direction of the school, providing challenge and support by monitoring, reviewing and evaluating. It is responsible for the conduct of the school and for promoting high standards. The governing body aims to ensure that children are attending a successful school which provides them with good education and support their well-being. There are 1 full governing body meetings per term. The minutes are available for public review.

Chair of Governors:	Helen Armstrong
Vice Chair of Governors:	Janet Plumstead
SEND Governor:	Chris Burns
Safeguarding Governor:	Janet Plumstead

Committee structure

Two committees meet each term, whose role is to approve and review decisions, review policies, monitoring performance, evaluate the effectiveness and make recommendations. The committee provided minutes relating to their activities; the minutes of committees are reviewed and discussed at whole governing body meetings. Minutes are available for public review.

Committee membership (as at 31 August 2019)

Finance and Personnel

Janet Plumstead (Chair)
Helen Armstrong
Gill Mitchell
Ian Thoroughgood
Amanda Woollard

Headteachers Performance Review Group

Susan Shepherd
Chris Burns
Stephne van der Toorn
External advisor

Premises, Health and Safety Committee

Geoff Barford (Chair)

Adrian Mayhew
Gill Mitchell
Chris Edwards

It has been agreed that a new Curriculum Committee will be formed and effective in September 2019.

The Head and Chair met regularly to discuss school and governance matters. Minutes are confidential.

There are a number of short-term committees that any member of the governing body may be called upon to serve, depending on requirements: Pupil disciplinary, Appeals and Hearings.

Governors each have an area from the school development plan they are responsible for reviewing and reporting back.

Governing body membership at 31 August 2019 (no vacancies)

Name	Date of appointment	End of office	Role/type
Gill Mitchell	N/A	N/A	Headteacher
Jamie Addison	12/3/2018	11/3/2022	Staff
Ian Thoroughgood	12/12/18	12/12/2022	Parent
Rev Stephne Van Der Toorn	01/04/2015	31/3/2023	Foundation
Chris Burns	01/09/2015	31/08/2023	Co-opted
Janet Plumstead	01/11/2016	31/10/2020	Parent
Helen Armstrong	01/11/2015	31/08/2023	Co-opted
Geoff Barford	10/12/2015	9/12/2019	Co-opted
Adrian Mayhew	27/3/2019	27/3/2023	Co-opted
Kathryn Sumner	12/12/2018	12/12/2022	Co-opted
Susan Shepherd	03/07/2019	03/07/2023	Foundation
Gavin Smith	11/07/2018`	10/7/2022	LA

Resignations from the governing body between 1 September 2019 and 31 August 2019

Christina Hurley
Jane Needle

Pecuniary and material interest record

Helen Armstrong is a Director of Silver Cloud HR Ltd.

Chris Burns is a staff member at East Bergholt High School.

Rev Stephne van der Toorn is a Governor at East Bergholt High School

Jamie Addison is a staff

Gill Mitchell is a staff member